

## COLWALL PARISH COUNCIL

### **The minutes of the meeting of Colwall Parish Council held in the Jean Simon Room of Colwall Village Hall, Mill Lane, Colwall at 7.30pm on Wednesday 17<sup>th</sup> December 2014.**

Present: Councillors, Beard, Carless, Cottam, Mills, Milne, Morris, Rees, Stock and Trafford-Roberts, Turner, County Councillor Attwood and the Clerk.

1. **Welcome and Apologies:** The Chairman welcomed those present and apologies for absence were received from Councillors Abbotts and Haynes.  
The Chairman advised that Councillor Neil Bowring has submitted his resignation to the Parish Council. Thanks and best wishes were recorded to Neil for his commitment and input to the Parish Council.  
The Clerk advised that a notice is to be displayed on the public notice board advertising the vacancy, and if not filled by co-option will remain vacant until the next full election on the 7<sup>th</sup> May 2015.  
IT WAS AGREED that the Clerk should advertise for co-option via the standard notice on the public notice board, and in addition, advise former applicants of the vacancy.
  
2. **Declarations of Interests:** The Chairman reminded Councillors of the need to declare any Personal, Prejudicial or Pecuniary Interests in items on the agenda. Councillors.  
Councillors Rees and Milne declared a Personal interest in item 6 (i), and did not vote on the proposal.

The meeting was adjourned to allow members of the public to speak.  
County Councillor Attwood advised that planning application - P143028/F – Amended application - Proposed erection of 4 no broiler rearing units, together with associated feed bins, hard standing, access and attenuation ponds at Grid Ref 373972,240094, Chances Pitch has been withdrawn.

The meeting was reconvened.

3. **Minutes:** The minutes of the last meeting of the Parish Council held on the 26th November 2014 were agreed as a correct record and signed by the Chairman.
  
4. **Progress Report –**

#### **Neighbourhood Development Plan**

Councillor Stock proved the following update:-

The working party team met early December to agree the outline presentation for the public meeting, which is to be held on the 14h January 2015, along with the proposed changes to the settlement boundary to accommodate the required new housing over the forthcoming 15 years.

Councillors were reminded that the presentation would be made to Councillors during the planning and Development committee meeting on the 7<sup>th</sup> January 2015 and all invited and encouraged to attend

**5. Financial Matters.**

i) Colwall Parish Council considered the Income and Expenditure for December 2014, as per the list circulated at the meeting. IT WAS RESOLVED that the payments be made.

**6. Correspondence for Processing**

**i) Request for donation from Colwall Village Society towards the cost of a planned publication “Bygone Colwall”.**

IT WAS RESOLVED that the Parish Council would make a donation of £200.00.

**ii) Email request from a Post Office employee requesting the Parish Council to consider assigning the lease to said person should they assume responsibility for running of Colwall Post Office.**

The Clerk provided an update - Following last months meeting, the Clerk had referred the matter to the Parish Councils Solicitor. The Solicitor had drafted some suitable wording for the Clerk to send on headed notepaper which accommodates the applicants request but does not further commit the Parish Council. Following confirmation with the Chairman and Vice-Chairman, said letter was sent on the 9<sup>th</sup> December 2014. In addition the Clerk had met with the landlord on the 17<sup>th</sup> December 2014 to advise him accordingly.

No further action is required of the Parish Council.

**7. Correspondence for Information**

See table attached.

**8. Reports of Committees.**

i) IT WAS RESOLVED that the reports from the Planning & Development committee meetings held on the 26<sup>th</sup> November 2014 were received, approved and adopted.

ii) IT WAS RESOLVED that the reports from the Village Amenities Committee held on the 3<sup>rd</sup> December 2014 were received, approved and adopted.

**9. Representatives on Outside Bodies. To receive reports from Councillors who have represented Council at meetings since the last Full Council meeting.**

i) Councillor Turner had attended various CVS meetings and confirmed that they would be moving into the Masters House in January 2015.

ii) Councillor Rees had attended a MHC Land Management committee meeting and confirmed that the wooden railings are scheduled to be repaired during the next 4-6 weeks.

iii) Councillors Beard, Haynes and Mills had attended the annual meeting of Trustees of Colwall Charities, the donations had been agreed and distributed. Councillor Beard will take over a Treasurer in 2015 from Councillor Mills.

**10. Date of next meeting:**

To confirm the date of the next Full Council meeting, this will be held on Wednesday 28<sup>th</sup> January 2015 at the Jean Simon Room, Colwall Village Hall.

The Chairman closed the meeting at 8.05pm.

Signed: .....

**Table Correspondence**  
**December 2014**

Document 1	CLPG – Winter 2014/15 Newsletter
Document 2	Herefordshire Council – Notification re Water Supply quality Evendine Spout.
Document 3	Malvern Hills AONB – Thank you.
Document 4	CPRE - Countryside Voice – Winter 2014 edition.