

## COLWALL PARISH COUNCIL

**The minutes of the meeting of Colwall Parish Council held in the Jean Simon Room of Colwall Village Hall, Mill Lane, Colwall at 7.30pm on Wednesday 24<sup>th</sup> February 2016.**

1. Present: Councillors: Beard, Butler, Carless, Cottam, Cooper, James, Kendrick, Mills, Rees, Stock, Taylor, Trafford-Roberts and the Clerk.
2. **Welcome and Apologies:** The Chairman welcomed those present and apologies for absence were received and accepted from Councillors Haynes and Hughes.

The meeting was adjourned to receive a presentation and report from Lea Abbotts the Red Cross Warden for the Parish of Colwall, and Jane Bamber, Service Development Manager for Independent Living at the British Red Cross.

At the end of the presentation, Jane Bamber explained that the British Red Cross would not be continuing the provision of a Warden, as the Scheme has now closed in Herefordshire, therefore the contract will end on the 31<sup>st</sup> March 2016.

Councillor Rees extended thanks to Lea Abbotts for all her help and support to the Parishioners of Colwall. Lea has been the Warden for the last 2 years (the scheme has been in place for almost 6 years) and her help and support in enabling Parishioners to remain living independently has been invaluable to those she has worked with.

3. **Declarations of Interests:** The Chairman reminded Councillors of the need to declare any Interests in items on the agenda.  
Councillor Butler declared a Non-Pecuniary Interest in item 5(ii).
4. **Minutes:** The minutes of the last meeting of the Parish Council held on the 27th January 2016 were agreed as a correct record and signed by the Chairman.

### 5. i) Neighbourhood Development Plan

Councillor Stock reported the responses received following the 4 November 2015 consultation, which total some 38,000 words have now been uploaded to our website in as concise a form as considered appropriate. It totals 76 pages and includes the totals of the 'votes'. Many comments are extraordinarily detailed and helpful, it will all go to make far better document. The names of those who made the comments have not been made available, but can be if requested. Names will appear on the version that goes to the Examiner in due course.

Our consultant has commented on every separate comment, some of which run to more than a page as have I, and also commented the consultants comments and a meeting is arranged for next week to discuss the proposed changes.

### ii) S106 monies – Brookmill Close flood elevation.

Councillor Stock reported that following the Clerks escalation at Herefordshire Council to Bruce Evans the Engineer Manager at Balfour Beatty, as a result of the lack of response to correspondence from Joel Hockenhill.

“Joel Huckenhull from Balfour Beatty Living Spaces phoned on 3<sup>rd</sup> February 2016 to discuss the flooding issue and I explained the proposal I had suggested in an effort to identify a scheme that was sufficiently cheap it stood a chance of being achieved. I stressed to Joel, this is a pragmatic design to suit the money not a design to remove the risk of flooding for the next 100 years.

Also whilst we were very concerned about the £30k being spent on reports and studies such that there was insufficient left to achieve the scheme it did not mean none of it should be spent on study. A small simple topographical survey was clearly essential to prove the 'surface option.

He accepted spending money to develop Martin Jackson's enlarged culvert and upstream attenuation pond was not achievable with £30k because of the calculation / EA approval costs and the high land and construction costs.

We also discussed the possibility of EA grants which I suggested was unlikely to be successful in a meaningful time frame not least because the frequency and number of properties flooded is low compared with many in the country. He agreed though we also agreed to keep an eye on opportunities.

His conclusion was to do a topographical survey in the new financial year when he has some revenue money and sought approval to use £5k to make a start as to be determined later in our Agenda. To be fair Joel has offered to limit this to £2k initially with a requirement to discuss with me if and why he needs more”.

### **iii) Community Governance Review update.**

The Clerk reported that she is awaiting an update from HALC as to if Herefordshire Council will be undertaking this review in 2016. This was last reported to be under consideration in August 2015.

IT WAS AGREED the Councillors will reconvene at an informal workshop to consider achieving great or smaller numbers of Councillors, as well a possible grouping/de-grouping proposals or boundary changes and other matters pertaining thereto. Councillor Carless will organise.

## **6. Financial Matters.**

i) Colwall Parish Council considered the Income and Expenditure for February 2016, as per the list circulated at the meeting. IT WAS RESOLVED that the payments be made.

ii) This item was not discussed due to the termination of the Scheme by the Red Cross with effect from the end of the current contract 31<sup>st</sup> March 2016.

iii) IT WAS RESOLVED that up to a maximum of £5,000 of the S106 monies “flood alleviation monies” from the Land Adjoining Brookmill Close development, be allocated for an initial review, which will include a topographical study, by Balfour Beatty for the potential alleviation of flooding at Brookmill Close and the surrounding area be spent. From this sum an initial allowance of £2,000 be authorised, with John Stock to authorise any further spend of the £5,000, following discussions with Balfour Beatty upon production of the initial review.

## **7. Correspondence for Processing**

### **i) WW1 Centenary Plans for 2017 – Home Front.**

Councillor Kendrick volunteered to take this forward on behalf of Colwall Parish Council.

**ii) Herefordshire Council meeting regarding the new Colwall Primary School.**

The Clerk advised that she had today received notification of the initial meeting; this is scheduled for the 1<sup>st</sup> March 2016. The Clerk will attend on behalf of Colwall Parish Council, to discuss the requirements for the school and its' location on the site, as per the minutes of the Parish Council meeting held on the 13<sup>th</sup> January 2016.

**iii) Next Edition of the Parish Council Newsletter.**

IT WAS AGREED any articles for the Newsletter are to be emailed to the editor, Councillor Trafford-Roberts, by the 9<sup>th</sup> March 2016, with the 1<sup>st</sup> draft to be produced before 16<sup>th</sup> March and publication to be completed on or before the 23<sup>rd</sup> March 2016.

**8. Correspondence for Information**

As per the table attached

**9. Reports of Committees.**

i) IT WAS RESOLVED that the report from the Village Amenities committee meeting held on the 3<sup>rd</sup> February 2016 was received, approved and adopted.

ii) IT WAS RESOLVED that the reports from the Planning & Development committee meeting held on the 27<sup>th</sup> January 2016 and the 10<sup>th</sup> February 2016 were received, approved and adopted.

Councillor Stock highlighted that the committee has a vacancy for 2 Councillors; any Councillors interested in filing these vacancies can contact The Clerk or Councillor Stock.

**9. Representatives on Outside Bodies. To receive reports from Councillors who have represented Council at meetings since the last Full Council meeting.**

i) Councillor Rees had attended a Land Management Committee meeting of the Malvern Hills Conservators.

Councillor Rees reported that the encroachment for the parking on Colwall Green has now been included in the Land Management Plan whereby the Conservators will maintain a watching brief.

Works are provisionally planned for "Third Wood Area" and the Parish Council will be kept informed of any works schedules.

ii) Councillor Butler reported that the working party established to discuss the S106 monies available to the Parish for "Play Contribution" and the "Provision of Play Facilities" from the Covent Garden and Land Adjoining Brookmill Developments, had held an initial meeting on the 23<sup>rd</sup> February 2016 and would report back to the Village Amenities committee at the April meeting.

**10. Date of next meeting:**

To confirm the date of the next Full Council meeting, this will be held on Wednesday 23<sup>rd</sup> March 2016 and would be held in the Jean Simon Room of Colwall Village Hall.

The Chairman closed the meeting at 8.40m.

Signed: .....

Dated .....

**Table Correspondence**  
**February 2016**

Document 1	Ledbury Town Plan review – Thank you for reviewing the draft Town Plan and the feedback.
Document 2	Thank you for donation – Citizens Advice Bureau
Document 3	Acknowledgement from A Hough re schools new location and the need to be involved in meeting regarding the outline location and layout.