

COLWALL PARISH COUNCIL

The minutes of the meeting of Colwall Parish Council held in the Jean Simon Room of Colwall Village Hall, Mill Lane, Colwall at 7.30 pm on Wednesday 24th September 2014.

Present: Councillors Abbotts, Beard, Cottam. Haynes, Hughes, Mills, Morris, Rees, Stock, Turner, County Councillors Attwood and Johnson, the Clerk and 3 members of the public.

1. **Welcome and Apologies:** The Vice-Chairman welcomed those present and apologies for absence were received from Councillors Carless, Milne, Ashton, Bowring, Cottam and Trafford-Smith.
2. **Declarations of Interests:** The Vice-Chairman reminded Councillors of the need to declare any Personal, Prejudicial or Pecuniary Interests in items on the agenda. Councillors.
None were declared.

The meeting was adjourned to allow 2 representatives from Fortis Living (formerly Festival housing) to update the Parish Council on their merger with Worcester Community Housing to create Fortis Living and on general matters relating to their housing stock in the Parish.

Clare Greensall Housing Manager explained that the week of the 23rd September 2014 is Community Week for Fortis Living and an autumnal clearance and sprucing up was completed at Chevenham on the 24th September (an event which was also attended by Councillors Rees and Turner) and a Tea and Bingo Event is planned also at Chevenham for Friday the 26th September and will be open to the general public as well and residents.

Gay Lloyd the Housing Options Manager explained the issues being experienced by the changes to Home Point (the agency who vet potential applicants for vacant housing stock). Should the Councillors be aware of Parishioners experiencing difficulties in applying on line then please contact Gay Lloyd direct, who will take this matter up on their behalf.

Finally there are 4 vacant units at Chevenham for the over 60's again please direct any eligible potential tenants to Gay Lloyd.

This was followed by a question and answer session.

County Councillors Johnson and Attwood then gave a brief update on general matters relating to Herefordshire Council.

A member of the public requested the Parish Council to consider appointing a representative re under-ground power cables Colwall Green.

The meeting was reconvened.

3. Minutes:

The minutes of the last meeting of the Parish Council held on the 27th August 2014 were agreed as a correct record and signed by the Chairman.

4. Progress Report –**i) Neighbourhood Development Plan**

Councillor Stock proved the following update:-

1.NDP Drafting

The Working Group last met on the 28 August 2014, spending a very productive morning putting together the draft policies for the Plan, the next meeting is scheduled for the 1st October 2014.

ii) Flooding at Brookmill Close

Councillor Stock had been scheduled to hold a meeting with David Wynton of Balfour Beatty at 9.00am on the 24th September 2014, to discuss the potential solutions. This meeting was cancelled by David Wynton on the morning of the meeting and a date is to be agreed for the rescheduling thereof.

IT WAS AGREED the Clerk should write and complain about this late cancellation and highlight to urgency of the matter.

iii) Highways

The Clerk advised that she had attended a meeting is with Neil James of Balfour Beatty to discuss Highways matter in the Parish. Balfour Beatty have now marked up priority potholes for repairs as per their “Road Condition Index”. Turning to resurfacing works, these fall under road surface treatment where the options are reviewed together with consideration for when the works should be carried out. This considers what benefit a scheme will have to the road network as a whole (known as the Whole Life Cycle Planning). The Clerk was pleased to report that the resurfacing of the top section of Walwyn Road has been completed as well as Chase Road and The Crescent.

A Councillor queried the prioritisation of works as set out in the Public Realm Services Partnership Newsletter issued in September 2014.

IT WAS AGREED that any specific queries should be fielded via the Clerk who will liaise with Neil James accordingly.

5. Financial Matters.

- i) Colwall Parish Council considered the Income and Expenditure for September 2014, as per the list circulated at the meeting. IT WAS RESOLVED that the cheques be signed.
- ii) IT WAS RESOLVED that the Parish Council bank accounts (currently with Lloyds and Nat West) should be transferred to Unity Trust Bank. IT WAS RESOLVED that there would continue to be a maximum of 6 signatories on the account of which a minimum of 3 will be required to authorise external

payments and a maximum of 6 internet users again with a minimum of 3 to authorise external payments.

6. **Correspondence for Processing**
i) Request for consent for a Proposed Easement to 10 Evendine Corner from Colwall Green from Whatley Recordon.
 IT WAS RESOLVED that consent be given.

7. **Correspondence for Information.**
 See table attached.

8. **Reports of Committees.**
 i) IT WAS RESOLVED that the reports from the Planning & Development committee meetings held on the 30th July and the 13th August 2014 were received, approved and adopted.

9. **Representatives on Outside Bodies. To receive reports from Councillors who have represented Council at meetings since the last Full Council meeting.**

i) Herefordshire Council – Section 38 Agreement re the development at Walwyn Gardens Colwall by Blue Cedar Homes.

Councillor John Stock reported that he had reviewed and responded that “The Parish Council would like the new road to be lit because it lies in the main settlement area and includes a shop and nursing home. However it also lies in the Area of Outstanding Natural Beauty (AONB) and therefore we are very concerned about *how* it is lit and we would be pleased to work with you on this issue. We don’t know the exact specification used for Brookmill Close which has recently been fitted with LEDs, but would wish for something similar as follows;
To use the minimum number of columns of 5m maximum height to achieve a low light level using LEDs, with a colour temperature of 4000k with G4 or above luminaires to avoid damaging the night sky. Ideally we would also like the equipment to support dimming and timed switch-off to minimise power consumption.

In the Walwyn Gardens development we would hope only 3 columns would be required, on the entry road and at the two ends of the T.”

ii) Councillor Turner provided an update on Community Action Ledbury and the successful Charity ball which had been well attended by Colwall Councillors and Parishioners and which has raised the awareness of the Group.

iii) Councillor Carless had attended a Ledbury Cluster Group meeting and reported via Councillor Mills that following the withdrawal of Ledbury town council and several larger Parishes this Group would be formally disbanded with informal meetings held quarterly as necessary to discuss local matters.

iv) Councillor Rees reported that there had been an informal walk in the Nature Reserve during early September 2014, which had been attended by 4 Councillors. A brief overview of potential works were highlighted and which will be discussed

in more detail by the Village Amenities committee, with the benefit of the imminent Management Report, at the meeting scheduled for Wednesday 1st October 2014.

10. Date of next meeting:

To confirm the date of the next Full Council meeting, this will be held on Wednesday 22nd October 2014 at the Jean Simon Room, Colwall Village Hall.

The Vice-Chairman closed the meeting at 8.40pm.

Signed: **Date:**

Table Correspondence
September 2014

Document 1	Herefordshire Council confirmation of Precept requirements 2015/16 to be submitted by 31 December 2014.
Document 2	Electoral services update.
Document 3	Community Speed Watch Briefing.