

COLWALL PARISH COUNCIL

The minutes of the meeting of Colwall Parish Council held in the Jean Simon Room of Colwall Village Hall, Mill Lane, Colwall at 7.30pm on Wednesday 25th February 2015.

Present: Councillors, Abbotts, Beard, Carless, Cottam, Haynes, Hughes, Mills, Milne, Morris, Rees, Stock, Turner and the Clerk.

1. **Welcome and Apologies:** The Chairman welcomed those present and apologies for absence were received from Councillors Haynes and Milne and County Councillor Attwood.
2. **Declarations of Interests:** The Chairman reminded Councillors of the need to declare any Personal, Prejudicial or Pecuniary Interests in items on the agenda. Councillors. None were declared.

The meeting was adjourned to allow County Councillor Johnson to speak.

County Councillor A Johnson, addressed the Council and provided an update on the following :-

Colwall School – agreement had been reached for the Government to fund the replacement of Colwall Primary School, within the Parish boundary, as opposed to repairing the existing building.

This is subject to Cabinet approval at Herefordshire Council and further consideration regarding the provision of schooling in the surrounding Parishes. Timetable for the completion – to be notified in due course.

LDF – the Herefordshire Core Strategy – this is approaching the end of the public enquiry and the inspectors recommendations will be issued within the next 4-6 weeks.

The meeting was reconvened.

3. **Minutes:** The minutes of the last meeting of the Parish Council held on the 28th January 2015 were agreed as a correct record and signed by the Chairman.
4. **Progress Report –**

i) Ledbury Foodbank.

Transport - Councillor Turner reported that is not financially viable to provide transport through Ledbury CVA. In addition to do so would cause a conflict with the existing 675 bus service. The Foodbank is organised and run by Ledbury Parish Church St Michael & All Angels for the people of Ledbury area; Colwall Parish Church office do offer transport to the Foodbank therefore any enquiries of this nature should be directed accordingly.

Collection box - As regards a regular collection point for the Foodbank, the Community Church would be very pleased to have a box for donations and to publicise this. Notices will be exhibited promoting this on the public notice boards in the Village. Councillor Turner was thanked for all her efforts in arranging for the collection point.

ii) Neighbourhood Development Plan

Councillor Stock reported that feedback and comments continue to be received based on the latest consultation (launched Jan 2015); this consultation closes on the 30th March 2015, after which, all the comments will be assessed.

It was reported that a number of very positive comments had been received.

The Working Party had met last week and reviewed the scoping for the policies along with feedback from the planning officer at Herefordshire Council. Consultants will now be appointed to assist in drafting the policies along with consolidating the documentation.

A revised budget for the 2015/16 financial year will be presented to the Finance & General Purpose committee in April 2015.

iii) Brookmill Close Flooding

Councillor Stock reported - Personnel have changed again at Balfour Beatty. An initial appraisal has been undertaken by Joel Hockenull the new Lead Drainage Engineer on the 17th February, and a copy of all information relating to the suggested improvement has been forwarded from the Parish Council to Joel.

5. Financial Matters.

i) Colwall Parish Council considered the Income and Expenditure for February 2015, as per the list circulated at the meeting. IT WAS RESOLVED that the payments be made.

6. New Standing Orders

IT WAS RESOLVED that the NALC Model Standing Orders, adapted for Colwall Parish Council, together with the Appendix for the sub-committees be adopted.

7. Elections

The timetable for the forthcoming elections was notified to Councillors, along with their nomination forms handed out.

The following key dates were identified:

- 30 March: Parliament due to be dissolved
- 23 March: Publication of Notice of Election for local elections
- 31 March: Receipt of Writ for Parliamentary Election
- 2 April: Publication of Notice of Election for Parliamentary Election
- 9 April: Close of nominations -4pm
- 9 April: Deadline for withdrawal of nominations – 4pm
- 10 April: Publication of statement of persons nominated
- 20 April: Deadline for receiving applications for registration
- 21 April: Deadline for new PV and PV proxy applications

It was explained that there was no discretion with regard to the dates or timings set out in the election timetable.

Elections will be held on Thursday 7th May 2015.

Nomination papers –

The meeting was advised that the rules on the submission of nomination papers had changed. Candidates were now responsible for delivering their nominations by hand. Postal delivery would not be accepted. If candidates could not deliver nomination papers in person they would need to nominate someone who they trusted to deliver the papers to the Elections Office at the Town Hall, Hereford. This is the only place where nominations will be accepted.

Poll Card -

Combined Poll Cards

It was proposed to issue combined poll cards; however, this was subject to approval by Parliament. It was planned to send them out on or around 27 March 2015.

Postal Votes

5pm on Tuesday 21 April 2015 is the deadline to receive applications to vote by post.

Register of Electors

Clerks will receive a full copy of the March Register(s) of Electors the week commencing 2nd March 2015 (sent recorded delivery). It is this register which will be used by candidates in the upcoming Local Government Elections to complete their nomination papers.

IT WAS AGREED Councillors are to submit their completed nomination papers to John Mills on Wednesday 25th March 2015 at 7.30pm in Colwall Village Hall foyer area. John will kindly hand deliver these for Councillors to The Town Hall. This will enable time for the forms to be checked for correctness and to meet the submission deadlines.

8. Correspondence for Processing

i) Malvern Hills Conservators Land Management Part 2 public consultation

The public consultation on Part 2 has now been launched. Part 1 identified all the features present on MHC land, Part 2 is a short but vital section that evaluates all identified features with a view to recognising the more important things to focus our efforts on in future.

Part 2 also looks into ideal objectives and discusses the key factors that influence our work and our land.

Part 3 will then provide objectives and detail a work programme to cover the next 5 years. The deadline for comments on Part 2 is 22 March 2015.

IT WAS AGREED Councillors Cottam and Beard would respond on behalf of the Parish Council and report back at the next Full Council meeting on the 18th March 2015.

9. Correspondence for Information

See table attached.

10. Reports of Committees.

i) IT WAS RESOLVED that the reports from the Planning & Development committee meetings held on the 28th January 2015 were received, approved and adopted.

9. Representatives on Outside Bodies. To receive reports from Councillors who have represented Council at meetings since the last Full Council meeting.

i) Councillor Rees had attended the National Conference for “Combating Loneliness”, organised by the Diocese of Hereford.

The day was aimed at any organisation or community group looking to address issues of loneliness and its effects on health and wellbeing.

It is particularly designed to bring together parish and town councils, parochial church councils and communities to discuss this important issue and to reach a consensus as to what can be done to combat loneliness and isolation.

The Red Cross Warden Scheme already in the Parish of Colwall, was discussed during the day.

ii) Councillor Rees advised that the Malvern Hills Conservators have now replaced the wooden railings on Colwall Railway Overbridge will be repaired and repainted within the next 3 weeks. IT WAS AGREED that the Clerk thank the Conservators.

iii) Councillor Turner advised that Ledbury CVS are scheduled to move into the Master House during the next few days.

iv) Councillor Carless had attended an Easter Herefordshire HALC meeting when Neighbourhood Development Plans were discussed.

10. Date of next meeting:

To confirm the date of the next Full Council meeting, this will be held on Wednesday 18th March 2015 at the Jean Simon Room, Colwall Village Hall.

The Chairman closed the meeting at 8.35pm.

Signed:

Table Correspondence
February 2015

Document 1	NALC notification of a new Local Council Award Scheme launched Jan 2015. Quality Parish Councils may automatically apply for Foundation Level – Clerk confirmed registration had been submitted.
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