

**COLWALL PARISH COUNCIL**

**The minutes of the meeting of Colwall Parish Council held in the Jean Simon Room Colwall Village Hall, Mill Lane, Colwall at 7.50 pm on Wednesday 13th December 2017.**

**Present:** Councillors: Allen, Burston, Carless, Daniels, Haynes, Kendrick, Rees, Stock, Taylor, Trafford-Roberts and the Clerk.

**1. Welcome and Apologies:**

The Chairman welcomed those present.

Apologies were received and accepted from Councillors Beard, Butler, Cottam and James.

**2. Declarations of Interests:**

The Chairman reminded Councillors of the need to declare any Interests in items on the agenda.

None were declared.

**3. Minutes:**

The minutes of the last meeting of the Parish Council held on the 29<sup>th</sup> November 2017 were agreed as a correct record and signed by the Chairman.

**4 Progress Reports –****i) Newsletter –**

Councillor Trafford Roberts advised that the next edition of the newsletter is planned for publication mid January and will announce the forthcoming launch of the Regulation 14 Consultation of the Colwall Neighbourhood Development Plan

**ii) Neighbourhood Development Plan**

Councillor Stock advised that the Regulation 14 Consultation will launch on the 1<sup>st</sup> February 2018.

Councillors are invited to see the draft presentation on Wednesday 17<sup>th</sup> January 2018.

A public meeting will be held on Wednesday 31<sup>st</sup> January 2018; there was a discussion about a further public meeting on Saturday 3<sup>rd</sup> February – Councillor Stock to check on availability with the Village Hall.

**5. Financial Matters.**

i) Colwall Parish Council considered the Income and Expenditure for December 2017, as per the list circulated at the meeting.

IT WAS RESOLVED that the payments should be authorised.

**6. Correspondence for Processing**

None.

**7. Correspondence for Information.**

- i) Thank you letter from Colwall Parish Church for the donations.
- ii) Thank you letter from Ledbury Community Voluntary Action for the donation.

**8. Reports of Committees.**

- i) **IT WAS RESOLVED** that the report from the Planning & Development Committee meeting held on the 29<sup>th</sup> November 2017 was received, approved and adopted.
- ii) **IT WAS RESOLVED** that the report from the Village Amenities Committee meeting held on the 6<sup>th</sup> December 2017 was received, approved and adopted.

**10. Representatives on Outside Bodies.**

To receive reports from Councillors who have represented Council at meetings since the last Full Council meeting.

- i) Malvern Hills Trust – Councillor Rees advised that she has been appointed Chairman of the Land Management committee. It was also reported that the replanting of trees at “Thirds Wood” along Jubilee Drive, will take place early 2018, and will be attended by the Ballard family – the founders of the Malvern Hills Trust (formerly known as the Malvern Hills Conservators).

**11. Date of next meeting:**

To confirm the date of the next Full Council meeting, this will be held on Wednesday 23<sup>rd</sup> January 2018 at the Jean Simon Room of Colwall Village Hall  
The Chairman closed the meeting at 8.15pm.

**Signed:** ..... **Date:** .....