

COLWALL PARISH COUNCIL

The minutes of the meeting of Colwall Parish Council held in the Jean Simon Room Colwall Village Hall, Mill Lane, Colwall at 7.30 pm on Wednesday 30th November 2016.

Present: Councillors: Trafford-Roberts (Chairman), Beard, Butler, Carless, Cooper, Cottam, Haynes, James, Kendrick, Rees, Stock. Taylor and the Clerk.

1. Welcome and Apologies:

The Chairman welcomed those present and apologies for absence were received and accepted from Councillors Allen.

2. Declarations of Interests:

The Chairman reminded Councillors of the need to declare any Interests in items on the agenda.

Councillor Carless declared a pecuniary interest in item 4(ii) and left the room whilst this item was dated.

Councillors Stock and Rees declared an interest in item 5(i) and did not vote on the resolutions made.

3. Minutes:

The minutes of the last meeting of the Parish Council held on the 19th October 2016 were agreed as a correct record and signed by the Chairman with the following noted:-

4. Progress Report –

Working Party updates – from the various Working Parties. To include their remit, objective, outputs to date and target end date.

i) Play equipment working group

Councillor Rees reported that all 3 quotes have now been received and will be reviewed by the Village Amenities committee and next week's meeting.

ii) Neighbourhood Development Plan

Councillor Stock reported the following:

“Historically it was thought likely the Plan could be completed and ‘made’ this financial year. As it transpired negotiating the highways and traffic matters for the school took many months and left no time for the Plan.

In addition, the planning permission granted for the school development was not for a mixed development (school + housing), as Herefordshire Council had initially requested and was the basis of the consultation, but a single-use development (school). Further, Herefordshire Council required the proposed landscaping for the school to provide an edge to the village settlement, rather than to facilitate further development. Colwall Parish Council was not consulted on this change of heart by Herefordshire Council.

As a consequence the land around the school had to be re-assessed for its capacity to accept development, which in the case of Mill Lane land was reduced to 'Low', losing 21 houses. Although offset by the land immediately behind/around the Thai restaurant being The possibility of allocation the Nursing Home site for housing has been examined but Herefordshire's advice to date it is not acceptable because of the planning permission; this will be rebutted as part of an informal consultation with Herefordshire on our proposals which is currently being written.

Advice is also being taken from a knowledgeable architect on the numbers capable of being accommodated on each site to ensure the number claimed are robust who has also suggested some sites which require landscape sensitivity and capacity assessments, which may lead to some changes.

The next stage is to go out for Regulation 14 Consultation for which we need Council approval.

Provide sufficient progress is made on the above we would like to present our Plan to you on 11th January 2017 (at the Planning Committee meeting) with a view to consulting immediately afterwards.

It is also suggested we should hold a Public Meeting on 18th January 2017 (subject to availability of the Village Hall) to appraise our parishioners of the latest proposals before they see the advertisements asking for their views.

Bosbury Neighbourhood Development Plan is currently out for consultation under Regulation 16, which I am reviewing, and hope to put before the planning committee at our meeting in December. I do not expect their Plan to have any adverse impact on Colwall Parish and so I think it unlikely we would wish to comment other than to congratulate them on progress. We will of course be reading it to see if there are any points we should adopt.

Wellington Heath has kindly sent us a copy of their Neighbourhood Development Plan that they are consulting on informally. They are holding a consultation event on 10th December 2016. This is also unlikely to impact on our parish and will be reviewed to look for good ideas!"

iii) Library Working Group

Councillor Kendrick reported the following:-

"There is a meeting of the Millennium Room Trustees next week to discuss the possible amalgamation of the Walwyn Trust and Millennium Room Trust. There is also a meeting also planned with Herefordshire Council to discuss the Draft Specification for the library.

The working party will report back accordingly".

5. Financial Matters.

i) Colwall Parish Council considered the Income and Expenditure for November 2016, as per the list circulated at the meeting.

IT WAS RESOLVED that the payments should be authorised.

IT WAS RESOLVED that the donation to Colwall Parish Council for the churchyard maintenance should be increased to £700.00 for the November 2016 payment, as recommended by the Finance & General Purpose Committee.

IT WAS RESOLVED that an ex gratia payment of £750.00 be made to the Malvern Hills AONB, as recommended by the Finance & General Purpose Committee.

6. Correspondence for processing.

i) Co-option confirmation from Electoral Services

Email confirmation that there had been no call for an election therefore Colwall Parish Council may co-opt members to serve for the 2 vacancies.

IT WAS RESOLVED that J Daniels be co-opted onto the Parish Council following receipt of an application.

IT WAS AGREED that the Clerk advertises the 2nd vacancy with an initial closing date of 18th January 2017, to allow Councillors to consider any applications at the meeting on the 25th January 2017.

7. Correspondence for Information.

None

8. Reports of Committees.

i) **IT WAS RESOLVED** that the report from the Finance & General Purpose Committee meeting held on the 19th November 2016 was received, approved and adopted.

ii) **IT WAS RESOLVED** that the report from the Planning & Development Committee meetings held on the 19th October 2016 and the 9th November 2016 were received, approved and adopted.

9. Representatives on Outside Bodies.

To receive reports from Councillors who have represented Council at meetings since the last Full Council meeting

i) Councillors Beard and Haynes had attended a meeting of the Trustees of Colwall Charities for the distribution of grants.

ii) Councillor Cooper had attended the Ledbury CVA AGM, and has been appointed Chairman.

iii) Councillor Carless had attended an East Herefordshire Area HALC meeting where a presentation was made by the grants officer Hannah McSherry.

iv) Councillor Cooper had attended a meeting of the Colwall Village Hall Management Committee where the amendment to the lease for the use of the car park for the new school was resolved.

10. Date of next meeting:

To confirm the date of the next Full Council meeting, this will be held on Wednesday 14th December 2016 at the Jean Simon Room, Colwall Village Hall. The Chairman closed the meeting at 8.20pm.

Signed: **Date:**