

COLWALL PARISH COUNCIL
Clerk: Mrs K Davis Humble Bee Hall.Hollybush, Ledbury HR8 1ET
Telephone: 01531 650542

TO: ALL MEMBERS OF THE PARISH COUNCIL

Dear Member,

NOTICE IS HEREBY GIVEN that a Meeting of the **Finance & General Purpose Committee** will be held at the Jean Simon Room, Colwall Village Hall on **Wednesday 15th November 2017 starting at 7.30pm** and all members of this Committee are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

A G E N D A

- 1. Welcome and Apologies:** To consider the acceptance of apologies for absence from Councillors.

The meeting will be adjourned at this point to allow members of the public to speak

- 2. Declarations of Interests:** Councillors are reminded of the need to:-
 - a. To update their register of interests.
 - b. To declare any Non-Disclosable Pecuniary Interests in items on the agenda and their nature.(Councillors may discuss this item, but may not vote on it)
 - c. To declare any Disclosable Pecuniary Interests in items on the agenda. (Councillors must leave the room for the item in which they have declared a Disclosable Pecuniary Interest, without making representations or voting).
- 3. Minutes:** To consider the adoption of the minutes of the last meeting of the Finance & General Purpose Committee.
- 4. 2018/19 Budget:** To agree the budget and level of precept for 2018/19.
- 5. Annual Internal Review:** To review and update if necessary, the Council's Internal Control Procedures and Risk Assessments.
- 6. Correspondence:**
 - i. The letter from Herefordshire Council dated 25th August 2017 requesting the Precept request to be submitted by 31st December 2017.
 - ii. To review donation requests for consideration by Full Council.
- 7. Date of Next meeting:** To confirm the date of the next meeting, this is currently scheduled for 18th April 2018.

MEMBERS OF THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND THIS MEETING.

Karen Davis
Clerk to Colwall Parish Council

www.colwall.net

Date 06/11/2016