

TO: ALL MEMBERS OF THE PARISH COUNCIL

Dear Member,

NOTICE IS HEREBY GIVEN that an Ordinary Meeting of the **Colwall Parish Council** will be held in the **Jean Simon Room, Colwall Village Hall** on **Wednesday 13th December 2017 starting at 7.30 p.m. and all Councillors are summoned to attend.** The business to be transacted is set out in the agenda, which is detailed below.

A G E N D A

1. **Welcome and Apologies:** To consider the acceptance of apologies for absence from Councillors.
2. **Declarations of Interests:** Councillors are reminded of the need:
 - a. To update their register of interests.
 - b. To declare any Non-Disclosable Pecuniary Interests in items on the agenda and their nature.(Councillors may discuss this item, but may not vote on it)
 - c. To declare any Disclosable Pecuniary Interests in items on the agenda. (Councillors must leave the room for the item in which they have declared a Disclosable Pecuniary Interest, without making representations or voting).

At this point the meeting will be adjourned to allow members of the public present to speak.

3. **Minutes:**
 - i) To consider the adoption of the minutes of the last meeting of the Parish Council.
4. **Progress Report**
To receive any progress reports on current matters.
5. **Financial Matters.**
 - i) To consider the Income and Expenditure to be processed for December 2017, as per the list to be issued at the meeting.
6. **Correspondence for processing.**
To consider any correspondence received by the Clerk since the last meeting.
7. **Correspondence for Information.** To note the attached appendix of items that will be available for inspection at the meeting.
8. **Reports of Committees.**
 - i) To receive reports of the Planning & Development Committee held on the 29th November 2017.
 - ii) To receive reports of the Village Amenities Committee held on the 6th December 2017.
9. **Representatives on Outside Bodies.** To receive reports from Councillors who have represented Council at meetings since the last Full Council meeting.
10. **Date of next meeting:**
To consider the date of the next Full Council meeting, this will be held on the 24th January 2018 in the Jean Simon Room of Colwall Village Hall.

MEMBERS OF THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND THE MEETING.

Karen Davis – Clerk to Colwall Parish Council

Date 5/12/2017

www.colwall.net